



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 SCHOOLS DIVISION OF BATANGAS

02 March 2026

DIVISION MEMORANDUM
 No. 126, s. 2026

**RECOMPOSITION OF THE DIVISION HUMAN RESOURCE MERIT PROMOTION
 AND SELECTION BOARD (HRMPSB)**

TO: Assistant Schools Division Superintendents
 Chief- Curriculum Implementation Division (CID)
 Chief- School Governance and Operations Division (SGOD)
 Education Program Supervisors
 Section Heads
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Non-Teaching Personnel
 All Others Concerned

- Pursuant to Omnibus Rules on Appointments and Other Human Resource Actions () and DepEd Order No. 19, s. 2022 (The Department of Education Merit Selection Plan), this Office hereby reconstitutes the members of the Human Resource Merit Promotion and Selection Board (HRMPSB).
- The following are the members of SDO HRMPSB:

<i>First and Second Level (Salary Grade 1 – 13) and Master Teacher</i>	<i>Second Level (Salary Grade 14 – 24) (Second Level, including Second Level Executive/ Managerial Positions)</i>
Chairperson: ASDS Rhina O. Ilagan	Chairperson: ASDS Jofit P. Dayoc
Members: 1. David M. Nuay – Chief CID (Teaching) 2. Mario B. Maramot - Chief SGOD (Non-Teaching) 3. Head of the organizational unit where vacancy exists 4. Lou C. Panaligan -AOV Administrative 5. Joemar B. Perez - AO-IV 6. A. Roxanne V. Redubla -ADASII- NEU Representative (Non-Teaching First Level) B. Rosalinda A. Mendoza - NEU Secretary (Non-Teaching Second Level) C. Dario L. Untalan -DBPTAI President (Teaching)	Members: 1. Mario B. Maramot - Chief SGOD 2. Head of the organizational unit where vacancy exists 3. Lou C. Panaligan -AOV Administrative 4. Joemar B. Perez - AO-IV 5. A. Rosalinda A. Mendoza - NEU Secretary (Non-Teaching) B. Aurelia A. Aguila - PESPA President (Elementary School Administration) C. Wilson T. Ojales -NAPSSPHIL President (Secondary School Administration)



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Secretariat: Office of the Chairperson Zhermaine M. Dipasupil	Secretariat: Office of the Chairperson Karla Marie R. Razon
Secretariat from the Personnel Section Joseph Angelo R. Ilao	
(HRMO as member of HRMPSB shall not act as Secretariat)	
TWG: 1. Marian L. Arias 2. Macaria Carina C. Carandang 3. Mercy R. Villanueva 4. Loreta V. Ilao 5. Emerson B. Dalangin 6. Rosalinda A. Mendoza 7. Jimmy J. Morillo 8. Elizabeth R. Tolentino 9. Miguel B. Ularte 10. Ma. Leticia Jose C. Basilan	11. Conie C. Hernandez 12. Avelino B. Mortel 13. Eleazar B. Magsino 14. Lucky May L. Pasia 15. Andrea M. Hernandez 16. Ginalyn U. Macaraig 17. Emiteria B. Villamor 18. Nenita A. Adame 19. Sarah D. Saguin 20. Rosemarie A. Encarnacion 21. Leoncia B. Maramot

3. The HRMPSB shall assist the appointing officer/ authority in the judicious and objective selection of candidates for appointment in the agency in accordance with the approved Agency Merit Selection Plan (MSP).
4. The members of the HRMPSB shall perform the following functions:
 - 4.1 Develop the SRP which shall be submitted for approval of the appointing officer/ authority, copy furnished the CSC and its filed offices for reference purposes;
 - 4.2 Recommend to the appointing officer/ authority the designation of sub-committee/s as deemed necessary to assist in the conduct of comparative assessment of applicants, and facilitate the evaluation process;
 - 4.3 Evaluate and deliberate the qualifications of all applicants in accordance with this policy, the provisions of the ORAOHRA, and relevant hiring guidelines;
 - 4.4 Make a systematic assessment of the qualifications and competence of applicants for appointment to the vacant position;
 - 4.5 Develop and conduct further assessment such as written examinations, skills test, BEI and others as deemed necessary;
 - 4.6 Submit to the appointing officer/ authority the CAR/ CAR-RQA, highlighting the top five (5) ranking candidates or less and minutes of deliberation;
 - 4.7 Maintain fairness and impartiality in the assessment of applicants;
 - 4.8 Respond to queries and or/ complaints pertaining to the comparative assessment results;
 - 4.9 Recommend areas of improvement to the CO, through proper channels on the recruitment, selection and placement policies; and
 - 4.10 Perform other related functions as may be assigned.
5. The members of the TWG shall perform the following functions:



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- 5.1 To assist in the conduct of the comparative assessment of applicants and facilitate the evaluation process;
 - 5.2 Evaluate and deliberate the qualifications of all applicants based on the approved Agency MSP and specific hiring guidelines;
 - 5.3 Make a systematic assessment of the qualifications and competence of applicants for appointment to the vacant positions; and
 - 5.4 Maintain fairness and impartiality in the assessment of applicants.
6. For information and strict compliance.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

Encl. None
Reference:

DepEd Order No. 19, s. 2022
To be indicated in the Perpetual Index under the following subject:
Issuance-Division Memorandum

JBP/ Recomposition of HRMPSE/
R2-149898/ 03/02/2026